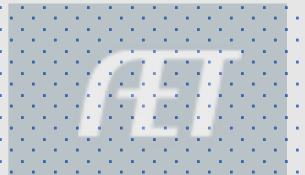


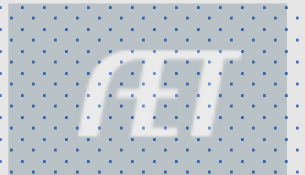
Using Placement SAE Features to Enhance the Award

AET Office Hours – Week 3



PLACEMENT SAE Features

- **Paid vs Unpaid**
- **Why Journal Reflections are important**
- **Clipboard SAE Story**
- **Using the records as the Supplemental Page**



2 Types of PLACEMENT SAE's

- **Paid Placement**

- Student earns MONEY for work

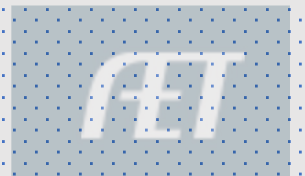
- **UNPAID Placement:**

- Student invests TIME in work
- No form of payment received


Add/Edit Experiences		
Project Name: ?	<input type="text"/>	Enter a short descriptive name for this experience.
Experience Focus: ?	<input checked="" type="radio"/> Individual <input type="radio"/> School Based <input type="radio"/> Service Learning	?
Tracking Your Experience: ?	Basic: <input type="radio"/> Foundational	? Journal Only
	Agriscience: <input type="radio"/> Research/Experimental	? Journal and Finances
	Job: <input type="radio"/> Paid Placement <input type="radio"/> Unpaid Placement	? Paychecks and Journal
	Business: <input type="radio"/> Entrepreneurship/Ownership	? Journal and Finances
Primary Experience Category: ?	(Please Choose) <input type="button" value="v"/>	Explore AFNR Categories
Primary Subcategory: ?	<input type="button" value="v"/>	



Your records will focus on the "Journal" to record your time invested or if paid, you will use the "Finances" section to record your paycheck.



Setting up a PLACEMENT SAE

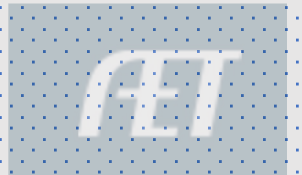
Project Name: 	<input type="text"/>	Enter a short descriptive name for this experience.
---	----------------------	---



Job Experience name is identified by the employer or business that hires the student to work. An example is "Murphy Farms". If the job is unpaid, then it is a good idea to "unpaid" to the name.

Examples:

	<u>Acceptable</u>	<u>Ag</u>	<u>Employer</u>	<u>Product</u>
Murphy Farms	Caution	Yes	Yes	No
Murphy Beef Farms	✓	Yes	Yes	Yes
Murphy Lawns UNPAID	✓	Yes	Yes	Yes
Murphy Greenhouses	✓	Yes	Yes	Yes
Mr. Murphy	X	No	Yes	No



Multiple SAE Categories

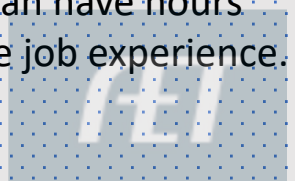
- Allows the student to think about multiple areas involved in an SAE
- Lawn Care
- Repair and Maintenance
- Landscape
- Creates SAE's that are of different pathway
- Will assign paychecks by % worked in the SAE to each pathway

Add/Edit Experiences		
Project Name: ?	<input type="text" value="Murphy Lawns"/>	Enter a short descriptive name for this experience.
Experience Focus: ?	<input checked="" type="radio"/> Individual <input type="radio"/> School Based <input type="radio"/> Service Learning	?
Tracking Your Experience: ?	Basic: <input type="radio"/> Foundational	? Journal Only
	Agriscience: <input type="radio"/> Research/Experimental	? Journal and Finances
	Job: <input checked="" type="radio"/> Paid Placement <input type="radio"/> Unpaid Placement	? Paychecks and Journal
	Business: <input type="radio"/> Entrepreneurship/Ownership	? Journal and Finances
Primary Experience Category: ?	<input type="text" value="Agribusiness Systems"/>	Explore AFNR Categories
Primary Subcategory: ?	<input type="text" value="Landscape Management"/>	
<input type="text" value="Multiple SAE Categories"/>	? You can describe separate duties/roles for your job. You will divide hours and/or paychecks by each role.	




The roles/duties in this section are to designed to quickly develop multiple placement SAE projects, which then can have hours and paychecks allocated to each. This allows a greater opportunity to apply for multiple FFA awards from a single job experience.

Create your roles in areas that align to FFA awards.



Multiple SAE Categories

#	Job Duties 	Category
1	Murphys Lawn Care - lawn Mowing	Category: Plant Systems Subcategory: Turfgrass
2	Murphys Lawn Care - Repair and Maintenance	Category: Power, Structural and Technical Systems Subcategory: Repair/Maintenance
3	Murphys Lawn Care - Landscape	Category: Plant Systems Subcategory: Landscape
4	Murphys Lawn Care - <input type="text"/>	Category: (Please Choose) Subcategory: <input type="text"/>
5	Murphys Lawn Care - <input type="text"/>	Category: (Please Choose) Subcategory: <input type="text"/>

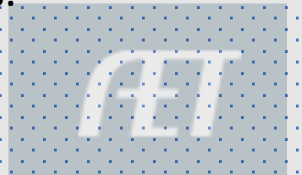
Easily allows student to track hours/earnings in EACH SAE rather than all combined



These descriptions should represent major focuses/roles for your placement SAE. Ideas could include:


- (1) General areas of focus such as "Beef Cattle", "Dairy", "Equipment repair", or other FFA award areas.
- (2) Targeted roles in one area, such as "Business management", Equipment repairs, or "recreation".
























**MAX is 5



Multiple SAE Categories

Project/Experience Manager (SAE)

[Print All SAE Agreements](#) [Add New](#) [Return to AET](#)  [View SAE Assessments](#)
1 Unread Assessments

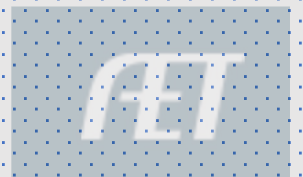
Settings / Planning (#1)			Records (#2)			Reflection (#3)		
Settings	Name / Type	Planning	Financial	Journal	Files / Videos	Results	Review & Report 	
							(Results, Inventory, Skills, Reporting)	
  	Murphys Lawn Care - LandScape Sales PL - Landscape		0	0	0 / 0	\$0.00		 
  	Murphys Lawn Care - Repair and Maintenance PL - Repair/Maintenance		0	0	0 / 0	\$0.00		 
  	Murphys Lawn Care - Lawn Mowing PL - Turfgrass		0	0	0 / 0	\$0.00		 

*Now stand alone SAE's

*Plan Sharing if same pathway (This example uses 3 different pathways, no sharing available)



Project has no entries. Update your records.



SAE Plan Sharing

SAE Plan - Murphys Lawn Care - Lawn Mowing ([PDF Agreement](#))

SAE planning (SAE Agreement) is an important part of the SAE project and should be completed **before** you begin the project. Complete each planning section in **carefully written and grammatically complete sentences**. A complete plan may include a variety of information, but each section offers a basic set of questions to answer.

Copy Plan from another SAE:

When multiple SAE's share same Pathway

*and plan is complete in Landscape SAE, it will offer a COPY in the Mowing SAE

Settings / Planning (#1)			Records (#2)			Reflection (#3)			
Settings	Name / Type	Planning	Financial	Journal	Files / Videos	Results	Review & Report		
							(Results, Inventory, Skills, Reporting)		
	Murphys Lawn Care - Landscape PL - Landscape		0	0	0 / 0	\$0.00			
	Murphys Lawn Care - Repair and Maintenance PL - Repair/Maintenance		0	0	0 / 0	\$0.00			
	Murphys Lawn Care - Lawn Mowing PL - Landscape		0	0	0 / 0	\$0.00			

**Mowing and Landscape = Plant Systems Pathway, while Repair SAE would be Power Systems Pathway



Paid Placement – In The RECORDS

New Paycheck

Date	Total Gross Income	Taxes / Withholdings	Expenses	Paycheck Hours
6/15/2023	\$900.00	\$72.00		60.0

Split	Paid Placement Experience	Percent	Gross Income	Memo
1	<input checked="" type="checkbox"/> Murphys Lawn Care - Landscape	60.000%	\$540	
2	<input type="checkbox"/> 2023 Beg.- Murphys Lawn Care - Repair and Maintenance	0.000%	\$0	
3	<input checked="" type="checkbox"/> 2023 Beg.- Murphys Lawn Care - Lawn Mowing	40.000%	\$360	



Paycheck Hours

- Enter the hours of work that are represented by this paycheck.
- [These hours are reported on FFA Award applications.](#)
- You may use the AET Journal separately to record time spent on specific educational activities.



Journal- In The RECORDS

Save & Return Save & Enter Another Save & Journal Time/Skills Cancel

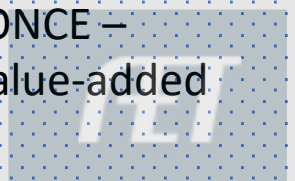
Add/Edit Journal Entry ?

Date:	<input type="text" value="6/15/2023"/>				
Project: ?	<input type="text" value="2023 Beg.- Murphys Lawn Care - Landscape"/>				
Skill Areas: ?	<div style="border: 1px solid #ccc; padding: 5px;"> + Add/Explore Skill Areas </div> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;">PS.03.04</td> <td>Apply principles and practices of sustainable agriculture to plant production.</td> </tr> <tr style="background-color: #f0f0f0;"> <td>PS.04.02</td> <td>Create designs using plants. Diversify Skills</td> </tr> </table>	PS.03.04	Apply principles and practices of sustainable agriculture to plant production.	PS.04.02	Create designs using plants. Diversify Skills
PS.03.04	Apply principles and practices of sustainable agriculture to plant production.				
PS.04.02	Create designs using plants. Diversify Skills				
Time: ?	Hours <input type="text" value="60"/> + Minutes <input type="text"/>				
Description of Activity: ? Check Spelling	<div style="border: 1px solid #ccc; padding: 5px;"> 36 hours - Landscape: Tasks included mulching and edging in 10 customer lawns. 24 hours mowing in 12 lawns. Itemize Paycheck hours </div>				
Pictures: ? <i>(optional)</i>	<input type="text"/> Select				
Supervision: ?	If your Ag Science Teacher visited/supervised your project for this journal entry, please choose the Teacher. The "description" above should include your teacher's assessment, comments, and recommendations for your project. <input type="text" value="(None/Unsupervised)"/>				
Photos:					

Why Journal Paychecks?

1. Adds validity to the work
2. Identifies skills in the work
3. Adds value when using the records as the supplemental
4. Documentation is a career skill
5. Journals contribute to competency mastery report
6. Journals/hours can contribute to industry credentials & WBL
7. Do the records ONCE – TRANSFERS to value-added opportunities

****NOTE:** Hours in the paycheck do not transfer to Journal Hours Box



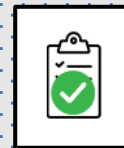
Paid Placement - In The APP

	Pathway	Employer or Project Name	Description	Unpaid Hours	Paid Hours	Gross Earnings	Expenses
2023	PS	Murphys Lawn Care - Landscape	LANDSCAPE INSTALLER: Full Service Lawn and Landscape 100 Clients Taks include: Clearing plant beds (2 hrs) mulching beds (15 hrs), Edging walks and fence lines (10 hrs), Weed eat (5 hrs) and leaf blow walks and drives (4 hrs)	0	36	\$540	\$0
	PS	Murphys Lawn Care - Lawn Mowing	This SAE consists of 50 customers in which years are contracted for mowing services each week, Mowing includes cut and trim with attention to fertilization and pest management upon evaluation	0	24	\$360	\$0
	Total Projects: 2			0	60	\$900	\$0

Paycheck Hours

Paid Hours: comes from PAYCHECK HOURS and the % assigned hours to the SAE

Description: comes from CLIPBOARD



****Note Description differences**.....should not be copy paste, but should be a story of the SAE from one year to the next



Unpaid Placement - In The APP

	Pathway	Employer or Project Name	Description	Unpaid Hours	Paid Hours	Gross Earnings	Expenses
2023	PS	Home Farm Property Mowing UNPAID	This SAE is unpaid where I manage the mowing schedule of the home and barn property, fence rows, pastures and grass waterways. I manage weekly mowings, weed control and aesthetics of the farm property.	45	0 ❌	\$0 ❌	\$0 ❌
	PS	Murphys Lawn Care - Landscape	LANDSCAPE INSTALLER: Full Service Lawn and Landscape 100 Clients Taks include: Clearing plant beds (2 hrs) mulching beds (15 hrs), Edging walks and fence lines (10 hrs), Weed eat (5 hrs) and leaf blow walks and drives (4 hrs)	0	36	\$540	\$0
	PS	Murphys Lawn Care - Lawn Mowing	This SAE consists of 50 customers in which years are contracted for mowing services each week, Mowing includes cut and trim with attention to fertilization and pest management upon evaluation	0	24	\$360	\$0
	PS	Murphys Lawn Care - Repair and Maintenance	REPAIR SPECIALIST: Winterize Equipment and Prep Tasks Include: Service all mowers, remove decks(10 hrs), change belts(10 hrs), remove and sharpen blades(20 hours), change all fluids(25 hrs), add attachments for winter services - blowers, snow blades (35 hrs)	0	100	\$1,500	\$0
				160	\$2,400	\$0	

Journal

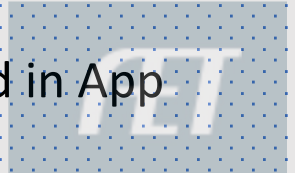
Date Range: (All)

Activity Category and Type: Experience-related Activity
Home Farm Property Mowing UNPAID

+ New Journal Entry

Options	Date	Added	Description	Time	Skills
Edit	6/30/2023	1/24/2024	Experience-related Activity Home Farm Property Mowing UNPAID PS.01.01 Mow home yard, barn yard and fence rows. Bush hog pasture and grass waterways. Sprayed fence rows with Round Up for the month of June.	30:00	1
Edit	5/31/2023	1/24/2024	Experience-related Activity Home Farm Property Mowing UNPAID PS.01.01 Mow home yard, barn yard, and fence rows for the month of May	15:00	1
Total:				45:00	

- Journal Hours in records
- Hours total at bottom
- Go to Unpaid in App



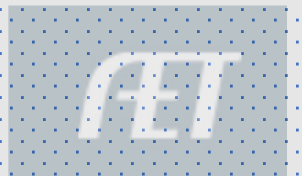
Paid/Unpaid Placement – In The RUBRIC

SAE Placement	High Points
SAE Name & Description Score: _____	6 to 4 Includes a <u>complete SAE description</u> , size, scope, responsibilities or hours and/or income.
Size/Scope of Enterprise Score: _____	10 to 7 Shows <u>significant growth</u> , in diversification, responsibilities or hours and/or income and engagement over time period and opportunities represented.

Max Score = 16 Points

Description = Annual Clipboard

- *Complete SAE description*
- *Significant growth, diversification of tasks, and engagement*



Placement – Choose SAE's in the App

1. Choose Proficiency Area
Turf vs Landscape

2. Choose AET Experience
 ✓ the SAE's to include
 ✓ Edit Repair from Power to Plant Systems
 ✓ Will come to selection board

3. SAVE Selections

Tracy Dendinger
 Admin Authenticated
[Admin Home](#)
[Sign Off](#)

CHOOSE AET EXPERIENCES/SAEs

Special Notes before you begin this page:

- Choose your AET Experiences to include in this application.
- A National Proficiency application must include project records from at least two calendar years.
- At least 18 months of records are recommended for national level applications.
- After making your selections, click the "Save" button to update this application.

Include?	Project Name	SAE Description	Years
<input type="checkbox"/>	2014 Beg.- 2021 Beef Offspring Cohort	Entrepreneurship / Beef	2014 - 2014
<input type="checkbox"/>	2014 Beg.- Tractor Restoration	Entrepreneurship / Repair/Maintenance	2014 - 2015
<input type="checkbox"/>	2014 Beg.- Market Broilers	Entrepreneurship / Poultry	2014 - 2021
<input type="checkbox"/>	2015 Beg.- Market hogs	Entrepreneurship / Swine	2015 - 2016
<input type="checkbox"/>	2016 Beg.- home farm	Placement / Beef	2015 - 2016
<input type="checkbox"/>	Beef Cows	Entrepreneurship / Beef	2019 - 2019
<input type="checkbox"/>	2021 Beg.- 2022 Jr Fair FFA Market Steer	Entrepreneurship / Beef	2021 - 2021
<input type="checkbox"/>	2021 Beg.- ABC TRANSFER	Entrepreneurship / Sales	2021 - 2021
<input type="checkbox"/>	2021 Beg.- Joelles Greenhouse Inc - Office	Placement / Service	2021 - 2021
<input type="checkbox"/>	2021 Beg.- Joelles Greenhouse Inc - Plant Production	Placement / Nursery Operations	2021 - 2021
<input type="checkbox"/>	2021 Beg.- Joelles Greenhouse Inc - Sales	Placement / Sales	2021 - 2021
<input type="checkbox"/>	2021 Beg.- Jr Fair FFA Market Steers 2022	Entrepreneurship / Beef	2021 - 2021
<input type="checkbox"/>	2022 Beg.- ABC County Fair Market Hogs	Entrepreneurship / Swine	2022 - 2022
<input type="checkbox"/>	2023 Beg.- Lawn mowing business	Entrepreneurship / Chapter Development	2023 - 2023
<input checked="" type="checkbox"/>	2023 Beg.- Murphys Lawn Care - Landscape	Placement / Landscape	2023 - 2023
<input checked="" type="checkbox"/>	2023 Beg.- Murphys Lawn Care - Lawn Mowing	Placement / Landscape	2023 - 2023
<input checked="" type="checkbox"/>	2023 Beg.- Murphys Lawn Care - Repair and Maintenance	Placement / Landscape	2023 - 2023

<- Return to App Mgr

Instructions

Cover

Membership Check

Proficiency Area

Basic Setup

Choose AET Experiences

Performance Review A

Performance Review B

Performance Review C

SAE - Placement & Fndl.

Outcomes/Efficiencies

Skills, Comp., Knowledge

Safety Photos

Project Photos

Supplemental Info

Checklist

Supporting Recordbook

Electronic Signatures

Save/Print Your App

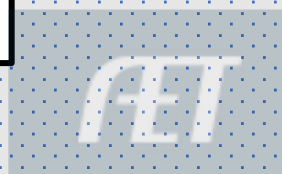
<- Chapter Account

[Go to FFA.org](#)

[Go to AET](#)

[Student Help](#)

[Teacher Help](#)



Placement – Selected SAE’s Records to App

SAE – Placement & Fndl.

This page generates from:

1. SAE Set Up/SAE Manager
2. Paychecks



Defined Project Name

When using MULTIPLE

Multiple SAE Categories

Tracy Dendinger
Admin Authenticated
Admin Home
Sign Off

<-- Return to App Mgr

- Instructions
- Cover
- Membership Check
- Proficiency Area
- Basic Setup
- Choose AET Experiences
- Performance Review A
- Performance Review B
- Performance Review C
- SAE - Placement & Fndl.**
- Outcomes/Efficiencies
- Skills, Comp., Knowledge
- Safety Photos
- Project Photos
- Supplemental Info
- Checklist
- Supporting Recordbook
- Electronic Signatures
- Save/Print Your App

SUPERVISED AGRICULTURAL EXPERIENCE PROGRAM PLACEMENT AND FOUNDATIONAL

Review in AET

Special Notes before you begin this page

- Years are set up on the Basic Setup page.
- Entries are saved as you add/edit each row.
- No Decimals or Cents. Use whole numbers.
- Do not include ownership/entrepreneurship SAE in this section.
- A single project/SAE cannot claim both paid and unpaid hours.
- List SAEs only (placement or foundational)! Do not include FFA activities or class time!

New Paycheck				
Date	Total Gross Income	Taxes / Withholdings	Expenses	Paycheck Hours
6/16/2023	\$900.00	\$72.00		60.0

Split	Paid Placement Experience	Percent	Gross Income	Memo
1	2023 Beg - Murphys Lawn Care - Landscape	60.00	\$540	
2	2023 Beg - Murphys Lawn Care - Lawn Mowing	40.00	\$360	

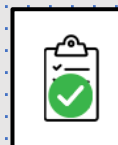
Paycheck Entry

2023

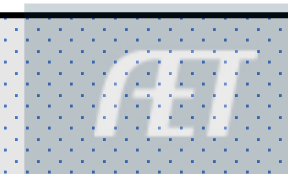
Pathway	Employer or Project Name	Description	Unpaid Hours	Paid Hours	Gross Earnings	Expenses
PS	Murphys Lawn Care - Landscape	LANDSCAPE INSTALLER: Full Service Lawn and Landscape 100 Clients Taks include: Clearing plant beds (2 hrs) mulching beds (15 hrs), Edging walks and fence lines (10 hrs), Weed eat (5 hrs) and leaf blow walks and drives (4 hrs)	0	36	\$540	\$0
PS	Murphys Lawn Care - Lawn Mowing	This SAE consists of 50 customers in which years are contracted for mowing services each week, Mowing includes cut and trim with attention to fertilization and pest management upon evaluation	0	24	\$360	\$0
PS	Murphys Lawn Care - Repair and Maintenance	REPAIR SPECIALIST: Winterize Equipment and Prep Tasks Include: Service all mowers, remove decks(10 hrs), change belts(10 hrs), remove and sharpen blades(20 hours), change all fluids(25 hrs), add attachments for winter services - blowers, snow blades (35 hrs)	0	100	\$1,500	\$0
Total Projects: 3			0	160	\$2,400	\$0

Primary Experience Category:

Plant Systems



In the SAE Manager - Reflections




Using the SAE Records - Supplemental

- Membership Check
- Proficiency Area
- Basic Setup
- Choose AET Experiences
- Performance Review A
- Performance Review B
- Performance Review C
- SAE - Placement & Fndl.
- Outcomes/Efficiencies
- Skills, Comp., Knowledge
- Safety Photos
- Project Photos
- Supplemental Info
- Checklist
- Supporting Recordbook**
- Electronic Signatures
- Save/Print Your App

- <-- Chapter Account
- Go to FFA.org
- Go to AET
- Student Help
- Teacher Help
- AET Classroom
- Ask FFA a Question
- Ask AET a Question

COMPLETE RECORDBOOK REPORT

This link provides a PDF version of your recordbook to support your application. Print or share your information with application reviewers as needed. 

<https://www.theaet.com/rb>

Application #: **1,218,835**

Access Code: **CMUNFO**

RECORD BOOK REPORT	FFA AWARD SECTION(S)	INFORMATION PROVIDED SUMMARY
Records Cover Page	Cover Page	Summary of students involvement
Section A - Resume	Cover Page & Resume (if applicable)	FFA Degrees obtained and years, career objective and accomplishments/awards
Section B – Ag Education Courses	Cover Page	Years of enrollment, courses and details
Section C - FFA Offices	Additional Requirements (if listed)	Years of officer positions and activities
Section D – POA Committees	Additional Requirements (if listed)	Years of POA leadership and activities
Section E – FFA Involvement	Activities	FFA Competitions, Other FFA Activities and Community Service
Section F – SAE Details by project	SAE Sections (all types) Ending Current Inventory SAE Photos (if applicable)	SAE agreement(s) (plan), SAE photos, journals, expenses, income, market adjustments and income statement (by SAE)
Section G – Non-current Inventory	Ending Non-Current Inventory	Purchase date and depreciation schedule details
Section H – Other items not SAE specific	Basic Setup (beginning inventory)	Beginning inventory items, gifts, labor exchange and purchase non-current items.
Section I – Profit & Loss Statement	Income/Expense Statement	Selected SAEs Profit & Loss (Optional) Current/Operating Income and Expense Non-Current/Capital Transactions Return to Capital, Labor, and Mgmt.
Section J – Balance Sheet	Assets & Liabilities Net Worth Earned & Productively Invested	Annual summary of assets, liabilities and equity (net worth).



Using the SAE Records - Supplemental

- <https://www.theaet.com/rb>

- Link attaches to the interactive records

- F. Ag Experiences

- Lists each SAE in Award App

- Each SAE includes:

1. General = PLAN

2. Journal = Skill + Reflection

3. Finances = Paychecks

4. P/L = profit and loss report

5. Portfolio = support pics

6. Supervision = project evaluations

Supervised Agricultural Experience (SAE) Summary							
Settings / Planning (#1)			Records (#2)			Reflection (#3)	
Settings	Name / Type	Planning	Financial	Journal	Files / Videos	Results	Review & Report (Results, Inventory, Skills, Reporting)
	2023 Beg.- Murphys Lawn Care - Landscape PL - Landscape (2023)		1	1	1 / 0	\$540.00	
	2023 Beg.- Murphys Lawn Care - Repair and Maintenance PL - Landscape (2023)		1	1	2 / 0	\$1,500.00	
	2023 Beg.- Murphys Lawn Care - Lawn Mowing PL - Landscape (2023)		1	0	1 / 0	\$360.00	
GRAND TOTAL			3	2	4	\$2,400 0 hrs	

SAE Journal Skills (all projects)				
#	Skill	# Entries	# Evals	Avg Eval
1	2.01.02 Determine the role of nutrients and the nutritional requirements of different animal life processes and species.	2	1	2.0
2	2.01.03 Analyze the nutritional content and quality of feeds.	1	1	3.0
3	2.01.05 Identify and describe biological and non-biological contaminants found in feedstuffs and their impacts on animals.	1	0	
4	2.03.02 Identify, classify, evaluate and select animal species or breeds for a desired outcome.	1	0	
5	2.03.04 Apply concepts of pest control, sanitation and disinfection procedures for the animals? care and management.	1	0	
6	2.03.08 Identify and recognize predator-prey relationships and implement control measures.	1	1	4.0
7	2.03.09 Evaluate and perform animal care procedures throughout the life of the animal.	1	0	
8	4.01.02 Ensure the presence and functionality of safety systems and hardware.	1	0	
9	4.01.05 Inspect and service the electrical connections and lamps.	1	0	
10	8.02.04 Select seeds and seed stock for desired traits.	1	0	
11	8.04.10 Select, evaluate and prepare soil or media for planting.	1	0	
12	8.04.13 Evaluate and implement transplanting practices.	1	0	
13	8.05.03 Adjust to environmental conditions to enhance the harvesting of plant products.	1	0	
14	PS.03.04 Apply principles and practices of sustainable agriculture to plant production.	1	0	
15	PS.04.02 Create designs using plants.	1	0	
16	PST.02.01 Perform preventative maintenance and scheduled service to maintain equipment, machinery and power units used in AFNR settings.	1	0	
17	PST.02.02 Operate machinery and equipment while observing all safety precautions in AFNR settings.	1	0	



Benefit of the Records.....

1. When accurate and descriptive in quality, clear indication of the scope of work
2. Can ADD numerous amounts of documentation in the portfolio in each SAE in Application
 1. Training Certificate
 2. Before and After photos of yard work, landscape projects, maintenance etc.
 3. Paycheck stubs
 4. Employer/customer reviews or feedback
 5. Business ads that show scope and size of the business in which student is employed
 6. Blogs, social media, news articles, competitions etc

Rubric: Max Points 2

Supplemental Information	High Points	Mid Points	Low Points
Supplemental Information Score: _____	2 Candidate submitted at least one additional page of SAE related information that <u>added value</u> to the application.	1 Candidate submitted an additional page(s) of SAE related information that <u>added limited value</u> to the application.	0 Candidate submitted no additional page(s) of SAE related information or the page(s) <u>added little or no value</u> to the application.

Key: Supplemental page should provide value beyond what the application provided

